

AC Delco Committee

Role description:

Beginners Equipment Officer

This role is a co-opted role in support of the committee. The role holder may be invited to join a committee meeting from time to time but will have no voting rights. The importance of co-opted roles should not be underestimated as they are necessary for the efficient running of the Club. The post holder will:

1. Maintain the Club equipment used for beginners' courses in good order. This includes bows, arrows, bow accessories and coaching aids used on beginners' courses. This does not include bosses as they fall within the remit of the Field Co-ordinator.
2. Make regular reports to the committee on the state of the beginners' equipment and prepare costings for anything that needs to be replaced or repaired.
3. Put to the committee, in liaison with the Coaching Co-ordinator, any suggestions for improvements to the beginners' equipment stock, or suggestions for purchasing additional equipment likely to lead to an improvement of the outcome of beginners' courses.
4. Develop and maintain systems for tracking the use of beginners' equipment especially any equipment used by improvers who are not yet ready to make their own purchase.

September 2023