

AC Delco Committee

Role description:

Vice Chair

1. Ensure the Club is run and managed in accordance with its constitution.
2. To know and understand the responsibilities of the Chair.
3. Develop an effective working relationship with the Chair, the Committee, and the Club based on a full understanding of the Club's constitution.
4. Understand and focus on the strategic oversight and issues of the Club and its day to day management.
5. Act as deputy to the Chair when the Chair is unable to attend a meeting or function or matter of business requiring his/her involvement.
6. In the Chair's absence, exercise a casting vote where there is an equity of votes on any issue referred to a vote at a committee meeting.
7. In the Chair's absence exercise any specific authority delegated to the Chair by the Club and ensure that such action is taken in consultation with the committee (or with the executive committee if the matter is urgent).

20 October 2022